

# **Living Arts International**

## **CODE OF CONDUCT**

As at April 17th 2023

It is the responsibility of the Board of Directors, Employees, Contractors and Volunteers of Living Arts International (LAI) (including Cambodian Living Arts and Mekong Cultural Hub) to:

1. Uphold the four tenets of ethical practice at LAI: Safe Spaces, Care, Transparency, Trust.
2. Act within the laws in the countries where LAI registers and conducts its operations, including being aware of the contents of the law, as it applies to LAI.
3. Act in the best interests of LAI as a whole, considering what is best for the organisation and its beneficiaries.
4. Work with professionalism and avoid bringing LAI into disrepute.
5. Communicate and engage in a timely fashion - attending agreed meetings, events and workshops and giving timely apologies if unable to do so, being well prepared for and actively participating in the activities you are engaged in.
6. Manage conflicts of interest effectively - registering, declaring and resolving conflicts of interest according to the procedures laid out by LAI.
7. Respect confidentiality - understanding what confidentiality means in practice for LAI, its Board, staff and the individuals involved with it.
8. Have a sound and up-to-date knowledge of LAI - understanding how LAI works and the environment within which it operates.
9. Work considerately and respectfully with all - respecting cultural, social and personal diversities; avoiding giving offence; and not in any way discriminating, bullying, or harassing any person in connection with the administration of LAI or its activities.
10. Honour the content and spirit of this code.